

**Minutes of Meeting**  
**ACP Board Meeting, May 13, 2010**  
**Boeing India, DLF Center, 3<sup>rd</sup> Floor, Sansad Marg,**  
**New Delhi-110001**

***Time:- 1700 – 1830 hrs.(IST)***

**1. Agenda:**

- Messages from ACP Co-chairs
- USTDA Proposal Approval Process
- Dashboard of Projects & Proposals
- Status of Projects & Proposals
- Update on Memberships
- Formation of ACP Subcommittees
- Preparation of Four Square Status
- Suggestion for new ACP Projects
- ACP Magazine “**Shared Horizons**” Issue-2
- Round the Room

**2. Attendees:**

A. *The following Members attended the meeting in person:*

- |                          |                     |   |
|--------------------------|---------------------|---|
| 1. Dr. Dinesh Keskar     | Boeing              | President Boeing India and<br>Co-chair {Industry} – ACP |
| 2. Dr. Arjun Singh       | ACP                 | Program Director  |
| 3. Mr. Nakul Gupta       | Boeing              | Director, Strategy & Business Development               |
| 4. Mr. Chuck Kohli       | PAS                 | Advisor   |
| 5. Mr. Ajay Kumar        | FAA                 | Civil Aviation Specialist {South Asia}                  |
| 6. Mr. Kunal Bajaj       | Accenture           | Director  |
| 7. Mr. Ajay Nair         | Accenture           | Senior Manager Management Consulting                    |
| 8. Mr. Priyank Agrawal   | Honeywell           | Director – Business Development                         |
| 9. Mr. Priyanshu Singh   | Honeywell           | Director – Marketing & Strategic Planning India         |
| 10. Mr. Trevor Carnahoff | Jacobs- Consultancy | Principal   |
| 11. Mr. Terry Glover     | Bell Helicopter     | Military Production Tiltrotor Chief Pilot               |

B. *The following members attended the meeting on teleconferencing:*

- |                             |                   |   |
|-----------------------------|-------------------|---|
| 1. Mr. Aaron E. Wilkins     | FAA               | Senior Representative (South Asia)<br>Co-Chair {US-Govt.}-ACP |
| 2. Ms. Kalpana Jain         | Hi-Tech           | Vice President–Education & Training                           |
| 3. Mr. Ross Burton          | CSSI              |   |
| 4. Ms. Mimi L. Dobbs        | MITRE             | Program Director {Asia Pacific}                               |
| 5. Mr. Philip Lewin         | American Airlines | Country Manager – India                                       |
| 6. Mr. K. Balakrishnan      | USTDA             | Country Representative  |
| 7. Ms. Deepa Das            | FedEx Express     | Sr. International Legal Advisor                               |
| 8. Mr. Sanjay Nichlani      | UPS               | Manager – Gateway   |
| 9. Mr. Ned S. Reese, Ed. D. | WCG               | Vice President – Air Traffic Programs                         |
| 10. Mr. Tetreault, Michael  | PW                | Asia Pacific Sale (India)                                     |

**3. Points of Discussion**

Dr. Dinesh Keskar, ACP Co-Chair (Industry) kicked-off the ACP Board meeting on May13, 2010 and welcomed the ACP members. He emphasized a few points to “**Take ACP to the Next Level**”. These include “Reducing USTDA proposal approval time”, developing an ACP “Roadshow Presentation” & presentations by ACP member companies during the Board meetings (to brief the group on their company’s profile & mission). ACP “Roadshow Presentation” has been sent to all the ACP members & uploaded on the ACP website ([www.acp-india.com](http://www.acp-india.com)) in the “downloads” section.

#### **4. USTDA Proposal Approval Process (36 Weeks)**

This slides show the process time-line at each level. The process has broadly been divided into four major steps: proposal preparation, processing time by USTDA, contracting process and fund release. This is intended to help the ACP members track their proposal approval times. Data on approval time taken for few proposals thus far has also been mentioned in the presentation.

#### **5. Dashboard of Projects & Proposal**

Dr. Arjun Singh, Program Director-ACP reviewed the “Project Status” and briefed to members. Overall, ACP is doing well from a project perspective. Regarding “Projects & Active Proposals with the USTDA,” please refer to the four square charts presented in the ACP Board meeting.

##### **5.1 Proposal under Processing/Development/Consideration:**

###### **a. Technical, Management, & Operational Development Training [TMODT]:**

TMODT project proposal to be resubmitted by the new project lead. The Project Lead is “**Hi-Tec Systems**” & Dr. Kalpana Jain, Vice President (Education and Training), Hi Tec Systems is the key person for this project.

###### **b. AAI ATCO Manpower Assessment [AAI Cost Share]:**

This project has been approved by USTDA board and Grant offer letter / document are received by AAI & it is under process.

##### **5.2 Proposals under Development**

###### **a. ATM Processes & Procedures Implementation**

This project is follow-on project of ATM Training Program (ATMTP) and the final report has been submitted to Airports Authority of India (AAI). This will be discussed when WCG sign the contract for 3.1.1 (b) in AAI Corporate Headquarter (CHQ).

###### **b. Airport Regulatory & Financing Pilot for Regional Airport**

This project is a new proposal and it is follow-on of high level roundtable conference held in March 2, 2010 at Hyderabad. Next step to brief the Chairman AAI, the document is under process by team lead.

###### **c. Safety Management System Development Plan [DGCA cost Share]**

Proposal of this project will be submitted after conduct of the *Global Aviation Safety Roadmapping (GASR) Workshop* to be hosted by the DGCA on June 25 and 26, 2010. Three ACP member companies i.e. CSSI, Hi-Tec & Accenture have shown the interest to work on this project. They will decide the Team Lead after discussion / deliberation & inform the ACP in its next Board meeting.

##### **5.3 Proposals under Consideration**

###### **a. AAI CNS Manpower Assessment [AAI cost Share]:**

This project is follow-on to the ATCO Manpower Assessment. Again, the AAI has re-iterated its interest in this project. This will be discussed when WCG sign the contract for 3.1.1 (b) in AAI CHQ.

###### **b. Study on Next-Gen/SESAR Technology Requirement for India**

This is a new proposal. Team lead is visiting AAI on 25<sup>th</sup> May 2010 to discuss with AAI about the project to finalize TOR.

## **New Initiatives:**

### **6. Four Square Charts to be Prepared**

**Four Square Charts** to be developed for the following projects. Team Leads have been advised accordingly to do so for presentation in the next Board meeting:

- a) **Proposal “GBAS Pilot Project Chennai Airport”** [Team Lead – Honeywell]
- b) **Proposal “Radio Networking Seminar”** [Team Lead –Harris Corporation]
- c) **Proposal “Aviation Security Assessment”** [Team Lead- Hi-Tec Systems]

### **7. Formation of ACP Subcommittees**

The following sub-committees have been formed. Please note that a company can serve on more than one subcommittee. Member companies should also submit their suggestions for which projects they would like their subcommittees to take up.

- ✓ **Air Traffic Management Modernization**  
[Hi-Tec, MITRE, WCG, Jacobs-Consultancy, Honeywell, IBM, CSSI, Metron Aviation, GE, ITT]
- ✓ **Airspace and Airport Capacity Analysis, Development, and Planning**  
[MITRE, WCG, Jacobs-Consultancy, Honeywell, CSSI, Metron Aviation, GE, Bell Helicopter, Textron (Cessna)]
- ✓ **Aviation support industry development**  
[System Insights, PAS, IBM, Ricondo & Associates, HEICO, Hampson Precision Automotive, MOOG, Boeing]
- ✓ **Aviation Human Resources**  
[Hi-Tec, MITRE, WCG, PAS, Honeywell]
- ✓ **Aviation Safety**  
[Hi-Tec, MITRE, WCG, Honeywell, CSSI, Bell Helicopter, Textron (Cessna)]
- ✓ **Aviation Security**  
[Hi-Tec, MITRE, WCG, Jacobs-Consultancy, Honeywell, IBM]
- ✓ **Airport Infrastructure**  
[MITRE, Jacobs-Consultancy, Oshkosh Corporation, PAS, IBM, Honeywell, Ricondo & Associates, ProMark Associates, Harris Corporation]
- ✓ **General Aviation & Helicopter Operation**  
[Bell Helicopter, Textron (Cessna), Harris Corporation]

## **9. Ideas Received so far for New Projects**

- General Aviation
- Noise Pollution & Aircraft Emission
- Green Aviation Fuel
- SBAS Seminar – for Two Days
- Regional Airport Regulatory & Financing Best Practices seminar for a day
- Radio Networking
- Radar Networking
- Assessment of Aircraft Maintenance Engineers (AME)
- Indian Aviation Security Assessment
- Airport Terminal Air-purification Clean Technology Study

Members are requested to send their proposal to ACP Program Director before next ACP Board Meeting to initiate the approval process as soon as possible.

## **10 ACP Magazine “Shared Horizons” For Jan- Dec 2010 Technical Specification: Issue -2**

Inaugural issue of ACP Magazine “**Shared Horizons**” has been released and sent to members by post with requisite number of copies. The technical specification of the issue-2 “Shared Horizons” is sent by mail to all the members and same has been presented in the ACP Board meeting. Shared Horizons –issue 2 will have more number of pages. Members are requested to send the technical article, company profile, half page advertisement and full page advertisement for publication at the earliest to ACP Secretariats.

## **11. Upcoming Event**

- Aviation Seminar on “Civil Aviation: Creating Sustainable Growth” 29-30<sup>th</sup> July, 2010
- Economic Viability of Airports: Interactive session with Chairman AERA , July 2010
- CNS India – 2010 , 10<sup>th</sup> September, 2010
- Seminar by ACP/ FAA on “Airport Regulatory & Finance Best Practices”, September 2010

**12. Next ACP Board Meeting will be on 10<sup>th</sup> June, 2010, Time: 1700 – 1830 hrs (IST) at Boeing office, DLF Center, 3rd Floor, Sansad Marg, New Delhi-110001.**

Meeting ended with thanks.

**(Dr. Arjun Singh)**  
Program Director-ACP

**(Dr. Dinesh Keskar)**  
ACP Co-chair (Industry)

**( Aaron E. Wilkins III)**  
Co-chair (USG)