

**Agenda**  
**ACP-Founders Committee Meeting**  
**September 5<sup>th</sup>, 2007**

- Attendees:
  - Larry Coughlin—Boeing
  - Randy Fiertz—FAA
  - Ash Gupta—Honeywell
  - Shiv Pattnaik—Continental
  - RK Sharma—Lockheed
  - Nisha Maharaj—American
  - Bill Blair—GE
  
- Founders Committee Membership *reviewed*
  - Boeing
  - American Airlines
  - Continental Airlines
  - GE
  - Lockheed Martin
  - Bell
  - Honeywell
  - FedEx—*confirmed joining Founders committee*
  
- IACC Chapter and Facilities status—Coughlin/Sharma
  - Sharma will meet with IACC on 6 Sep for introductory meeting, with follow-up at end of the month
  - Items for discussion:
    - ACP being sub unit of IACC
    - ACP program manager being an employee of IACC
    - ACP using IACC facilities and associated fees, balanced with requirement for ACP members to join IACC
    - Letter from IACC to FAA / Fiertz (ACP co-chair) detailing the operational details of IACC's "hosting" ACP organization
  
- Program Manager job description—Blair/Agarwal
  - Will be distributed via e-mail
  - Hiring steering team: Blair/Agarwal
  - Decision taken to engage with search firms as soon as practical; as well, founders committee members should activate their internal networks—but use appropriate cautions.
  
- Member Company overview—Coughlin/Fiertz/Lall (see attachment)
  - Discussion around criteria for membership; principal issue being need for in-country presence; tradeoff being between: having appropriate firms involved may require expanding beyond companies with an in-country presence
  - Sharma and Coughlin will review list and make proposal for next meeting
  
- Financial Overview—Coughlin
  - Dues estimation Basis

- In general \$8K seems to be a good planning figure
    - However, financial model will be refined to include better facilities and travel estimations; baseline program manager salary will be Rs 2 Lakh/mo
    - Add recruiting agency costs of 25%
  - In kind contributions
    - Decision taken—none that will justify deduction from dues (same as China model)
    - In kind contribution to projects is an assumption
- Project Update
  - Air Traffic Controller Training—Fiertz
    - The first ACP project was approved for TDA funding.

#### Open Actions

- Discussion with RK Singh regarding connectivity with AAI and DGCA
  - FAA/MoCA will establish a steering committee for overall relationship (including ACP)
  - First meeting in October
- Review China ACP framework and tailor for India—action Fiertz/Coughlin
- Process for approving projects
- Next Meeting—Thu 27<sup>th</sup> 1430-1630